

## **Appx 1- WORK PACKAGES**

Below is the list of completed work packages

<b><u>Work Package</u></b>	<b><u>Completion Date</u></b>
Agreement of lease for storage area for bin procurement	April 2025
Award of MRF tender	April 2025
Finalisation of Letchworth Depot lease	May 2025
Finalisation of Buntingford Depot lease	July 2025
Condition survey Buntingford Depot	June 2025
Condition survey Letchworth Depot	April 2025
Landlord permission for EV infrastructure at Letchworth Depot.	April 2025
Communication to Extra Capacity customers	May 2025
Finalisation of communication pack for bin deliveries	April 2025
Transfer of DD data base EHC	July 2025
Final data sets for ECHO	April 2025
NH Direct Debit run for garden waste	April 2025
Finalisation of bin delivery schedule	April 2025
Finalisation of day changes	June 2025
Landlord permission for site alterations and EV infrastructure at Buntingford Depot.	May 2025
EH Direct Debit run for garden waste	August 2025
Signing of MRF Contract	September 2025
Service leaflet and day change letters	July 2025
New Service Implementation	August 2025